



HEKILI OUTRIGGER CANOE CLUB
“Find us at the beach by the old boat ramp”
In Yorkeys Knob Cairns Queensland

CODE OF CONDUCT

Version History:

Version:	Date approved:	Approved by:	Brief Description:
1:00	01/06/2012	Hekili OCC management committee	Creation of original document
1:01	2022	N/A	Admin review
1:02	2023	N/A	Admin review
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2:00	02/02/2025	Hekili OCC management committee	Addition of AOCRA Integrity Policies

Next review February 2026

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Respect for the ocean and its elements as well as for our fellow paddlers (crew members and competitors) is what sets outrigging aside from all other sports. Preserving the spirit, or mana, of outrigging is very important to members of the Hekili Cairns Outrigger Canoe Club.



The Hekili Outrigger Canoe Club (HOCC) is committed to providing its members with a safe and enjoyable environment in which they can participate in the sport of outrigger canoeing. The code of conduct minimum standards are no way intended to diminish the enjoyment for any member, but to ensure that all members have the opportunity enjoy the sport to the same level.

In light of this commitment, this document outlines the Code of Conduct minimum standards which HOCC members must abide by.

In addition, these standards seek to ensure that the rules, guidelines, laws and regulations of the Australian Outrigger Canoe Racing Association Inc. (AOCRA), any relevant State or local authority, and any specific regatta race rules are adhered to by HOCC members at all times.

These standards are applicable when members are at or traveling to & from training or regattas, staying in accommodation associated with a regatta or attending a function associated with a regatta, etc. This also applies to all online communications, ensuring that members maintain respectful and appropriate behaviour in digital interactions.

All members are bound to these standards and any breaches may require the member to come before the HOCC Management Committee.



Code of Conduct – Minimum Standards

All HOCC members are required to:

General:

Be aware of and abide by the rules, guidelines, laws and regulations of AOCRA, any relevant State or local authority, and any specific regatta rules.

Refrain from any behaviour that may bring HOCC, AOCRA, a regatta organisational committee, sponsors or outrigger canoeing in general, into disrepute.

Not engage in any illegal doping practice as defined by the Australian Sports Drug Agency.

Respect the rights, dignity and worth of all outrigger canoe paddlers regardless of their age, gender, ability, sexual orientation, cultural background or religion.

Refrain from any form of harassment and/or abuse towards all outrigger canoe paddlers and/or officials.

Be fair and considerate in your dealings with other HOCC members, coaches, Management Committee and AOCRA / regatta officials.

Refrain from aggressive, physically distressing or sexually provocative behaviour towards all outrigger canoe paddlers, especially those under the age of 18.

Membership Responsibilities:

Assist in club activities, such as open days, corporate days, fundraising activities and the hosting of regattas.

Assist in all club fundraising activities to an equal & fair share as stipulated by the HOCC Management Committee.

Ensure all annual membership forms and subscriptions are submitted by the due date as stipulated by the HOCC Management Committee.

Failure to do so will result in the member voiding their HOCC & AOCRA memberships and insurance. Therefore, until the situation is rectified, the member cannot train or race in HOCC equipment or make any claims resulting from an accident or injury should they continue to train on their own craft during this period of non-insurance.

Respect and abide by the decisions of the HOCC Management Committee and AOCRA officials and in the event of disagreement or dispute, raise the matter in an appropriate forum and situation.

Take responsibility, as far as possible, for their own personal safety including heeding safety advice from coaches and officials; the wearing of suitable clothing during stinger season; being familiar with the HOCC Risk Management Policy; and attending safety drills and other relevant safety briefings.

Monitor, engage regularly and respond in a timely manner with club communications, via the Team App and official emails. Typical communications can include weather updates, equipment handling, safety issues, training requirements, coordination and membership obligations.

Training and Racing:

Make every effort possible to develop their own paddling abilities, in terms of technique, teamwork, tactics, stamina, skill and understanding of the art of outrigger canoe paddling.

Make every effort to understand the dynamic of the ocean and to learn and respect the traditions of outrigger canoe paddling.

Follow the instructions of HOCC coaches, provided those instructions do not contradict the spirit of this code.

Strive for the best possible performance at every training session and regatta.

Support and encourage all HOCC members at all training sessions and regattas.

Refrain from the promotion of disharmony, dissention or their own personal agenda amongst the crews or club as a whole.

Equipment:

Respect HOCC, AOCRA and club members privately owned equipment and assist when required in the maintenance of said equipment to ensure it is always in good working order.

Assist in the preparation of HOCC equipment for training, transportation to & from regattas, and for racing at regattas.

Coaching – In addition to the above minimum standards, HOCC coaches are required to:

Ensure a safe training & racing environment for all members, taking note of each member's skill level.

Provide appropriate training methods as to advance a member's skill level and enjoyment in the sport.

Encourage members to abide by the aforementioned minimum standards while training and racing, providing education and guidance when required.

Provide an annual training program in accordance with AOCRA's policy.

Management Committee – In addition to the above minimum standards, the HOCC Management Committee members are required to:

Ensure that all HOCC members are provided a safe club environment whilst members are on the club beach area, training & racing in HOCC equipment and at regattas.

Ensure that the appropriate AOCRA, memberships and insurances are maintained for HOCC members, the Management Committee and equipment.

Ensure that appropriate procedures, applications, permits, licences, insurances, etc. are obtained when hosting a regatta, open or corporate day.

Ensure that all members receive the code of conduct and it is also clearly displayed at the club site for members to peruse.

Provide a fair, impartial, justifiable and consistent forum when dealing with matters that may arise. These matters may result in the enforcement of penalties, suspension and/or cancellation of membership as deemed appropriate by the Management Committee.

Junior Coaches, Parents and Spectators – In addition to the above minimum standards, the coaches, parents and spectators of juniors are required to:

Remember that Junior paddling is for young people, not adults, and that junior paddlers should be encouraged through the creation of a positive, safe and fun environment.

Emphasise the emotional and physical well-being of children, fair play and development of outrigger paddling skills over winning.

Congratulate junior paddlers for effort, not just for winning.

Respect and support young people, coaches and adult officials.

Resolve disputes calmly and away from children with the Head Coach or Club President, knowing that the matter may require presentation to the Board of Directors of HOCC.

Demonstrate good sportsmanship through positive support for all paddlers, coaches and officials at all practices and races.

Integrity Policies:

Hekili Outrigger Canoe Club adopt the Integrity Policies of the national sporting organisation, AOCRA (Australian Outrigger Canoe Racing Association)

These policies are as follows:

- 2023 NIF Safeguard Children & Young People Policy (SIA Approved)
- 2023 NIF Competition & Sport Gambling Policy (SIA Approved)
- 2023 NIF Improper use of Drugs and Medicines Policy (SIA Approved)
- 2023 NIF Member Protection Policy (SIA Approved)
- 2024 October NIF Complaints Disputes & Discipline Policy (SIA Approved)

Each of these policies can be viewed by clicking on the link below:

<https://aocra.com.au/innerpage.php?pageid=41>

The HOCC Management Committee, with due consultation with HOCC members, may deem it necessary to adapt the code of conduct minimum standards as the need arises.

Agreement

I understand that it is my responsibility to uphold the Code of Conduct and to abide by associated HOCC and AOCRA rules and guidelines. I understand that the club promotes an open forum of communication and that I should follow the procedures to make myself heard. I understand that I have the power and responsibility to make a positive difference in my club.

I, have read and understood the policy and will abide by it as a member of HEKILI OUTRIGGER CANOE CLUB INC.

Signature: **Date:**

If under 18 years of age, parent/guardian

