



HEKILI DEVELOPMENT PLAN 2017 – 2021

PO Box 191, Yorkeys Knob, Qld, 4878, Australia

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ABN 28 561 248 896

1. Hekili Outrigger Canoe Club

Our club love what outrigger canoe paddling is all about - friends, fun, laughs, training hard, the ocean and competition. Our outrigger canoe club is based at Yorkeys Knob (near Cairns) in far north Queensland. Our club provides the opportunity for anyone interested in participating in the sport of outriggering in the Cairns region to have a go. We train in our club canoes on a regular basis, keeping our minds and body, fit and healthy and enjoying the time we get to have with our paddling friends.

Hekili is Hawaiian for Thunder. The reason why the name was chosen is because the club was originally called Raging Thunder Outrigger Canoe Club and was established in Mission Beach in 1994 to assist rafting guides from that tour company to maintain their fitness and skills. So, Hekili is in respect to the club's foundation. Hekili has a strong belief in encouraging the understanding of and adherence to outriggering customs leading to and enhancing good fellowship among members.

On occasions Hekili will host a North Queensland Zone Regatta, which draws participants from Mackay to the Torres Strait. Since 2010 Hekili has coordinated and run the Great Barrier Reef Ocean Challenge (GBROC) – a 45km iron race, the longest in Australia, from Yorkeys Knob to Port Douglas, attracting teams both interstate & internationally.

2. We have Amazing Paddlers

Our club and community spirit is one of the most outstanding traits about our members and which makes going to training and regattas so much fun. Our members will often team up with other clubs to paddle and we always welcome others to do the same. We have a strong community presence, for example helping with the Cairns IronMan and regularly running a fantastic BBQ at Bunnings.

Membership age ranges from minnows through to platinum (70+), with both male and female divisions. We also maintain our beginner sessions and come and try days to engender continuous interest in our sport. We try very hard to be inclusive and maintain our membership diversity, a key strength of our club.

Members of Hekili also paddle in competition all around the world. Our club or members have paddled in Hawaii, Micronesia, New Zealand, Canada, Norfolk Island (technically Australia), Cook Islands, Hong Kong, Palau and Papua New Guinea. This has been for long distance and sprint competition. As a result, our members have held national and international rankings of first, second or third in OC1 and OC6 competition. We are very proud of our club and our club member's achievements.

3. What is this Hekili Plan for

This Plan provides a guide to our committee and members about what is important to us and what we need to do throughout the year and in the future to maintain our success as an outrigger club. It identifies our goals and outlines how we can work collectively to achieve them.

4. Vision

The Hekili vision is to maintain a friendly, enjoyable, safe and competitive outriggering experience which is inclusive and respectful of all people and cultures.

Hekili will achieve our vision by embracing and building on the strengths of our diverse membership and utilising their immense experience, skills, knowledge and capabilities. We will establish clear roles and responsibilities so all club members understand what needs to be done so they can contribute when and however they can. As a club, we will look to always work on those areas where we can do better such as:

- communicating with members
- keeping safe
- being financially strong
- quality coaching and training
- effective and efficient club administration
- well maintained equipment

5. What do we need to do

To deliver our vision we have collated some actions which we need to do annually, while others will take time and continuous drive to deliver over a few years.

We recognise that the administrative, technical and logistical skills of our members is diverse. As a result, we have identified a 'position' on committee or in some cases a club member(s) to deliver an action. In some cases these people will act as the coordinator – we don't expect actions to be delivered in isolation with the burden on just one person.

Our committee will formally review this Plan annually to make sure that it is current but use it at every committee meeting to ensure key issues are progressed.

Strategy	Goal	Action	When	Lead (2017)
1. Maintain or improve the quality of information provided to members and the public about Hekili	<ul style="list-style-type: none"> ○ The public are aware of who we are and what we do ○ Members have easy access to information ○ The public are provided an opportunity to experience or see the sport ○ Have a presence in the community ○ Be an active club in the NQ Zone ○ Our junior paddles are mentored by our members and supported by the NQ Zone to improve paddling skills and have fun 	1.1. Maintain Hekili Facebook page and website, and scope new technology for member communication	Ongoing	President, Ross, Rachel, Sarah
		1.2. Conduct a minimum of two Come and Try days and consider corporate days	Bi-annually	Members, Coaching Team
		1.3. Review Hekili promotion material including merchandise, rashies, shirts etc and update and distribute	Annually	Kath F, Sarah
		1.4. Communicate achievements with YKBC through representative	Quarterly	Karl
		1.5. In conjunction with other local OCC's, host a local regatta/ event to increase knowledge of the sport and increase participation	Annually	Committee
		1.6. Develop feedback method for all members and individuals who do not renew membership and/or who do not join after beginner session	Bi-annually	Secretary, Carl, Sonia, Karen T
		1.7. Club responsible for IronMan Aid Station	Annually	Vikki, Sonia, Scott
		1.8. Host fund raising / promo BBQ's e.g. Bunnings	Quarterly /as needed	Kath W, Chrissy
		1.9. Promote our minnow and junior development program in conjunction with NQ Zone	Ongoing	Junior coach, Kath F, Emma
		1.10. Coordinate and host a signature event such as GBROC	Annually	Committee and members
2. Hekili is compliant with safety requirements and makes paddling safe for our members	<ul style="list-style-type: none"> ○ Our members are aware of and comply with AOCRA safety requirements ○ Equipment used by our members is provided for and maintained in a safe serviceable and compliant condition 	2.1. Ensure that accidents and incidents are recorded within a week of occurrence	Ongoing	Coaching Coordinator, Coaching Team
		2.2. Trailers are checked for defects and registration	Quarterly	Greg, Steve B, Treasurer
		2.3. Canoes checked for buoyancy and life jackets meet safety requirements	Annually	President, Karl, Greg
		2.4. Flip, tread, swim drills are undertaken by all members – records to NQ Zone	Apr-May	Coaching Coordinator, Karen

Strategy	Goal	Action	When	Lead (2017)
			Oct-Nov	T, Glenn Ronan
3. Our club is financially secure and has funds to operate successfully	<ul style="list-style-type: none"> ○ sufficient funding to maintain or purchase vital equipment and consumables for our club ○ Members are responsible for their personal expenses 	3.1. Identify needs and secure grants to purchase items e.g new adult beginner paddles/OC 2 /OC 6 / etc	Every 2 years	Committee
		3.2. List maintenance and associated costs against each canoe number	Ongoing	Treasurer, Secretary, Greg, Karl
		3.3. Prompt invoicing and communication with members to help reduce club debt by timely follow up of outstanding balances	Monthly	Treasurer
4. Our members receive quality training by qualified coaches	<ul style="list-style-type: none"> ○ Coaches work together to ensure that skills being taught are consistent ○ Paddlers are provided opportunities to develop new paddling skills in a supported environment 	4.1. Establish a coaching and trainers roster, annual training calendar and sample sessions which reflect timing of regattas/ races	February	Coaching coordinator, Coaching Team
		4.2. Update coach accreditation information	Annually	Coaching Coordinator, Secretary
		4.3. Maintain accredited coaches at minimum of five	Ongoing	Coaching Coordinator
		4.4. Host two steerers clinics per year (excluding zone opportunities)	Feb-May July-Nov	Greg, Carl, Kath F, Rachel, Stoney
		4.5. Communicate a standard paddling style from all coaches	Ongoing	Coaching Team
5. Our club is administered efficiently and effectively	<ul style="list-style-type: none"> ○ We are successful in attracting complementary funding to purchase new equipment ○ Club debt is minimal ○ The club 'home' is secure ○ Be active in AOCRA business 	5.1. Continue to progress through Go Sports levels	Ongoing	Nora, Sue L, Simone
		5.2. Attract and maintain corporate sponsorship	Annually	Committee and members
		5.3. Document the roles and responsibilities of Committee members and other key positions	Oct 2017	Secretary, Committee
		5.4. Secure current YKBC storage for long term use or else commence investigating alternative accommodation	Nov 2017	Andrew, Bruce L, Carl, Steve B, President
		5.5. Establish a process for handover of information and	September	President,

Strategy	Goal	Action	When	Lead (2017)
		processes to incumbent committee	2017	Secretary
		5.6. Attend AOCRA and NQ Zone forums and contribute to documentation which promotes and supports Hekili	Ongoing	Nora, Committee, Andrew
6. Equipment owned by Hekili is well looked after	o Members have access to equipment which is operable and safe.	6.1. Undertake two stocktakes per year and address issues identified	May Nov	Jude, Stoney, Lisa A
		6.2. Organise working bee to keep storage area tidy and canoes clean	Quarterly	Kath W, Yvonne, Jo, Kirsten, Ben, Morgan
		6.3. Circulate information about a member's responsibility to report damaged equipment; Repair damaged equipment	Ongoing	Secretary; Steve M, Steve B, Karl, Greg